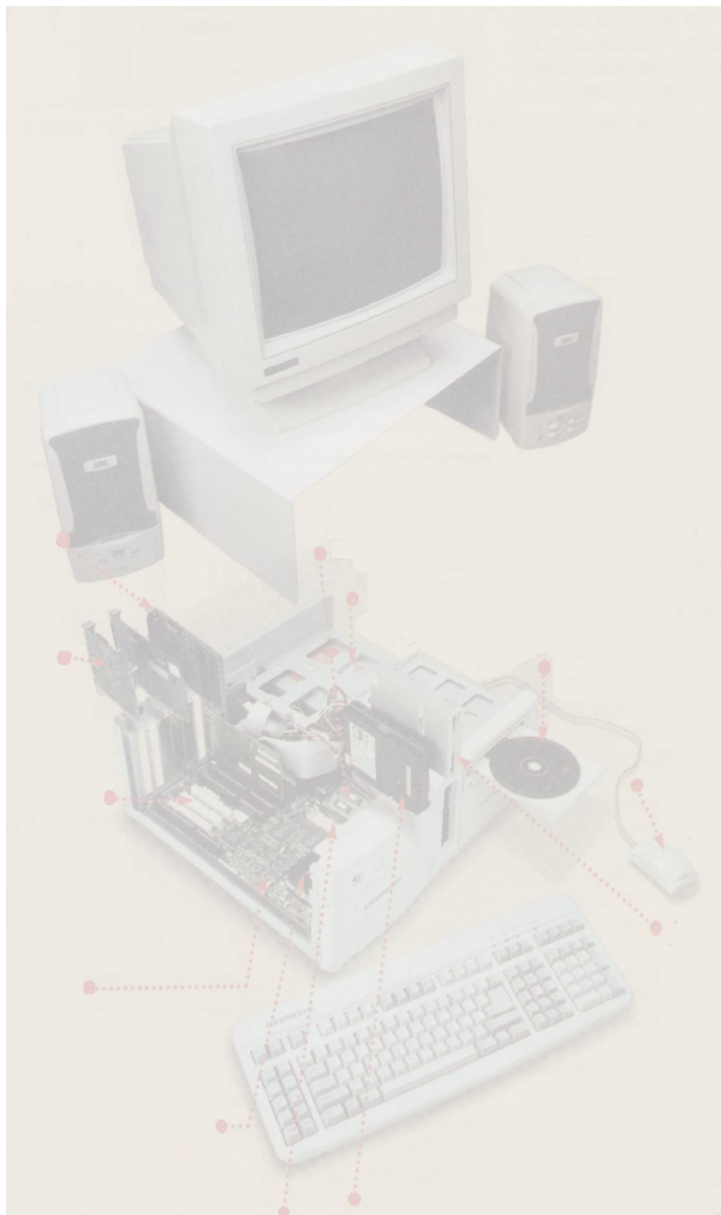


ERS TECHNOLOGY



OFFICE

(011) 708-7870

ARCHIE SCORGIE

082 556-8644

CELESTE STEYN

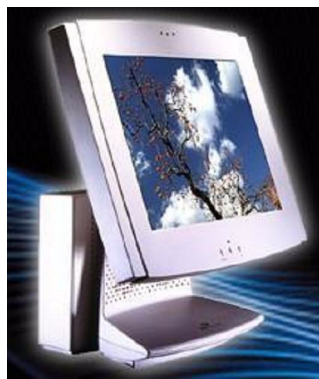
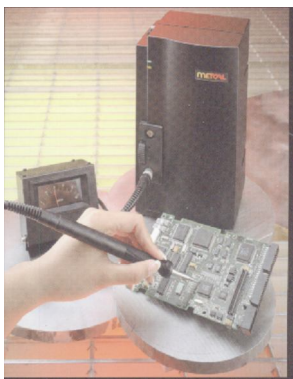
082 873-0829

DONOVAN BOPP

073 571-5298

WILLEM FOURIE

082 649-0009



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- STOCK MODULE
 - Add /edit stock
 - Add /edit Groups
 - Add/Edit Warehouses
 - Add stock Purchases
 - Stock Loss
 - Transfer Stock To Warehouse
 - Copy Stock items to Warehouse
 - Copy New Stock Items
 - View Error Log
 - Print Labels
- MANAGEMENT
 - Day Levels
 - Print opening stock adjustments per period
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 - Stock Movement Report
 - Stock Sales Per Group
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 - Debtor Reconciliation Per Period
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- DEBTORS
 - Add/Edit Debtors
 - Add /Edit Vehicles
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 - Pay Debtor
 - Multiple Debtor Payments
 - Credit/Debit Debtor
 - Fix Vehicle details On Statements
- CREDITORS
 - Add/Edit Creditors
- SETUP
 - Unit Set up
 - Company Information
 - Printer Setup
 - Statement Line 1
 - Statement Line 2
- SHIFT INFORMATION
 - Import Shifts
 - Recon Shifts
 - Print FC Shifts
 - Print POS Shifts
 - Shift Imported Report
 - View Details transaction Per Shift

Back Office System

STANDARD FEATURES:

- Comprehensive Stock module
 - Multiple Warehouses (Max of TEN)
 - Unlimited stock Groups / Departments
 - Unlimited stock Items with Barcodes
 - Weighted Items
 - Stock Take function and reports
 - Stock Valuation reports
 - All relevant stock sales reports
- Comprehensive Debtors module
 - Debtor and Vehicle tagging with Credit Limits
 - Debtor Age Analysis / Recons / Statements
 - Debtor Sales Analysis reports
- Attendant performance Reports
- Management Reports
- Reconciling of End Of Shift

STOCK QUICK LINKS

This is a quick link to the reports/screens in which to work with. It is the same as the normal screens but just a little faster to get there.



ADD STOCK

The same as the normal Add stock screen.

ADD GROUPS

Same as the normal Add Groups

PURCHASES

Same as normal Purchases

LOSS

Same as normal Loss group

STOCK TAKE

Here you can do a stock take of the different groups , stocks etc.

STOCK JOURNAL

Make *positive* corrections back to your stock

COMBOS

To create “Combo” items, e.g. pie + coke or juice + chocolate.

REPORTS

A list of all the different reports that you can view/print

STOCK LISTING

Main Stock Reports

Stock Listing

Group Listing
 StockTake Sheet With Quantity
 StockTake Sheet Without Quantity
 Stock Less Than Minimum per Supplier / Group

Choose Warehouse
 C-Store/FC

Choose Group
 All

Sort Numeric ☒ ☐
 Sort Alphabetically ☐

Screen ☒ ☐
 Printer ☐

OK Cancel

CAMBRIDGE MOTORS							
CAMBRIDGE MOTORS P O BOX 14058 FARRARMERE BENONI 1518 Tel Nu. 849-6713/4 Vat Reg Nu : 4660107147							
2008/06/03		Plu Listing All - Warehouse - C-Store/FC					02:01 PM
Plu Code	Description	On Hand QTY	Cost	Mark up	Sel Excl	VAT	Sel incl
50	test item	65	R 100.00	75	R 175.44	R 24.56	R 200.00
51	test 51	75	R 120.00	10	R 132.00	R 18.48	R 150.48
100	Chappies	88	R 0.09	97	R 0.18	R 0.02	R 0.20
101	Eclairs	-1058	R 0.12	50	R 0.18	R 0.02	R 0.20
102	Wilson's Toffee	-1191	R 0.16	64	R 0.26	R 0.04	R 0.30
103	Wicks	10	R 0.07	276	R 0.26	R 0.04	R 0.30

GROUP LISTING

CAMBRIDGE MOTORS

CAMBRIDGE MOTORS
P O BOX 14058
FARRARMERE
BENONI
1518

Tel Nu. 849-6713/4
Vat Reg Nu : 4860107147

2008/06/03

Group Listing All

02:03 PM

Code	Description
101	TEST
ABI	AMALGAMATED
AUTO	ARGUS/WYNN'S
BAK1	BLUE RIBBON/KLL/EGGS
BEVI	BEVERAGE
BRAA	BRAAI/GAS
CAD	CADBURY
CAPI	CAPITAL TOBACCO
CAR	CAR WASH
CEL	CELL CARDS

STOCK TAKE SHEET WITH QUANTITY

CAMBRIDGE MOTORS

CAMBRIDGE MOTORS
P O BOX 14058
FARRARMERE
BENONI
1518

Tel Nu. 849-6713/4
Vat Reg Nu : 4860107147

2008/06/03

Stock Take Sheet - Group :

02:06 PM

Group Name : 101

Plu Number	Description	Selling Price	Quantity	Quantity Count
50	test item	R 200.00	65	_____
51	test 51	R 150.48	75	_____

STOCK TAKE SHEET WITHOUT QUNTY

CAMBRIDGE MOTORS

CAMBRIDGE MOTORS
P O BOX 14058
FARRARMERE
BENONI
1518

Tel Nu. 849-6713/4
Vat Reg Nu : 4660107147

2008/06/03

Stock Take Sheet - Group :

02:07 PM

Group Name : 101

Plu Number	Description	Selling Price	Quantity	Quantity	Count
50	test item	R 200.00			
51	test 51	R 150.48			

STOCK LESS THAN MINIMUM PER SUPPLIER/GROUP

CAMBRIDGE MOTORS

CAMBRIDGE MOTORS
P O BOX 14058
FARRARMERE
BENONI
1518

Tel Nu. 849-6713/4
Vat Reg Nu : 4660107147

2008/06/03

Stock Re-Order Sheet

02:09 PM

Supplier Name :

Plu Number	Description	Cost Price	Quantity	Re-Order Quantity
119	French Polony	R 1.93	-1	
124	Tubeless Repair	R 2.10	-176	
128	Battery Charge	R 1.00	-20	
106	Eclair Pops	R 0.55	-99	
107	Fizz Pops	R 0.28	-343	
108	Fizz Pop Gas	R 0.51	-11	
6001087035668	Loopy Tube	R 1.33	0	

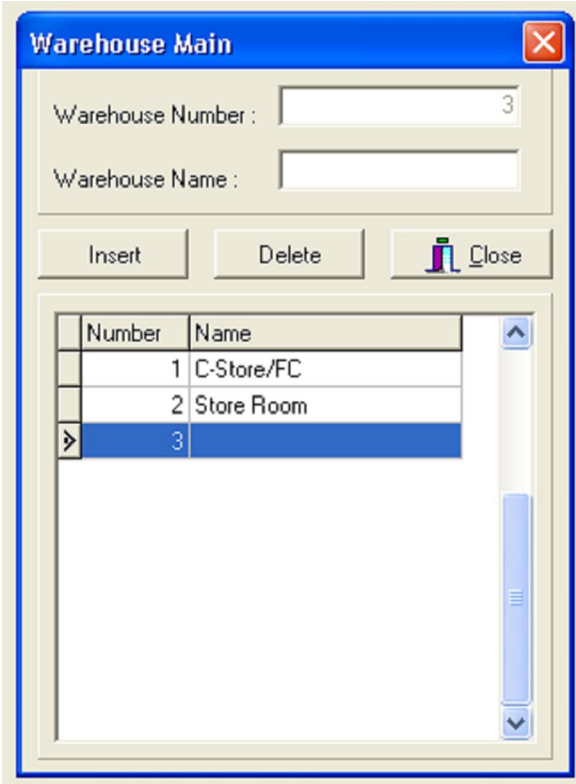
STOCK MODULE

Create Warehouses

The stock module begins with the creation and set-up of Warehouses. By default there is one Warehouse created called “C-Store/Fc” this warehouse may not be deleted or modified.

The user can however create up to 9 other Warehouses of his/her choice.

The next window will be used to create these Warehouses,



The 'Warehouse Main' window contains the following elements:

- Warehouse Number :** A text box with the value '3'.
- Warehouse Name :** An empty text box.
- Buttons:** 'Insert', 'Delete', and 'Close' (with a small icon).
- Table:** A table with two columns: 'Number' and 'Name'.

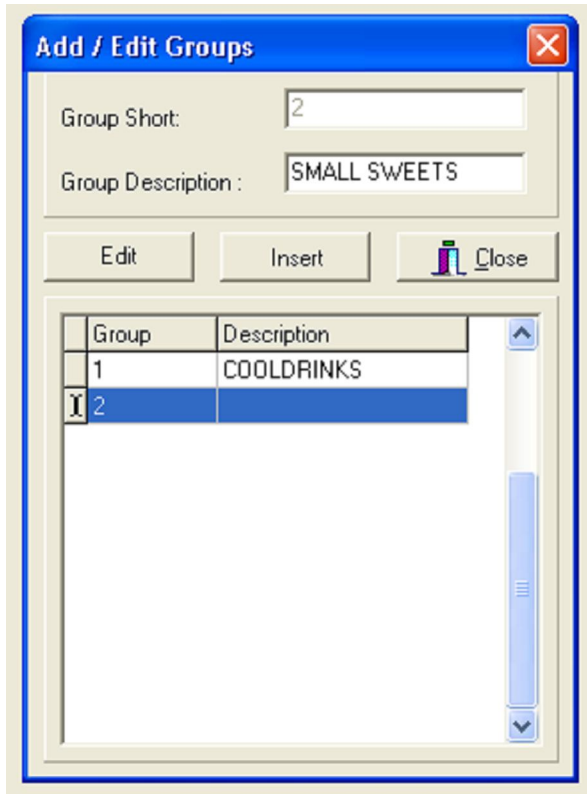
Number	Name
1	C-Store/FC
2	Store Room
3	

Click on “Insert” and type a name for this warehouse in the Warehouse Name box.

ADD/EDIT GROUPS

The next step before the actual stock items can be set-up is for the user to create all the required groups (Unlimited).

The next window will be used to create the groups,

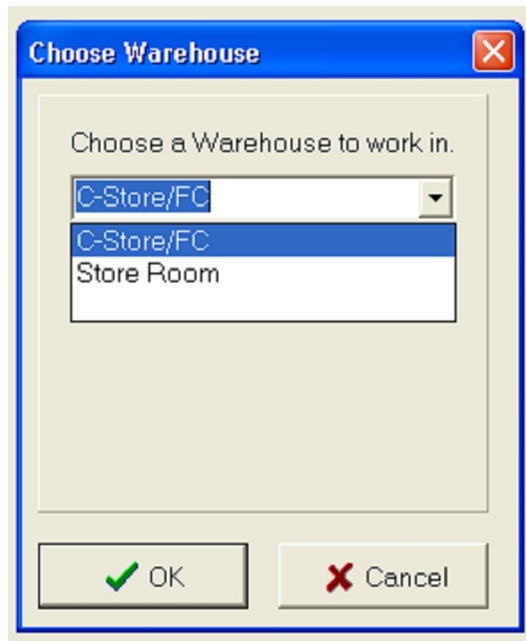


Group	Description
1	COOLDRINKS
2	

Click on “Insert” and then type a short description of the group name, then press enter and type a full description of the group name in. Please note that groups cannot be deleted once a stock item has been linked to the group.

Add/Edit Stock

1. Choose the warehouse to work in.
2. Click on the OK button .



3. On the right hand side of the screen you will find a list of stock items already created. Choose the stock item you want to add/edit.

PLEASE MAKE SURE THAT THE SELLING PRICES ARE CORRECT.

4. If you want to add a new stock item, click on the "Insert new Item" button and

Sundry Maintenance - C-Store/FC

Item Number:

Description:

Group:

Cost Excl.: Vat %:

Markup %: Margin:

Selling Excl.: Vat Amount:

Selling Inc.:

Minimum Qty:

Qty On Hand:

Weighted Item ☒

Filter By Group:

<< >> Search Plu Search Desc

☒ Insert New Item Delete Close

Plunumber	Group	Description	SellingPrice
47.1	4	Pine Gel (1LT)	R 15.00
47.5	4	Pine Gel (5kg)	R 51.30
95.5	4	Dishwash (5LT)	R 42.00
100	5	Gas Per KG	R 14.07
100.5	4	Degreaser-Truck&Trai	R 62.00
101	5	Refund on Cylinder	R-0.01
101.5	4	GP Cleaner (5LT)	R 45.03
102	5	Cylinder Deposit	R 171.00
103	5	D/V Refund on Cylinde	R-0.01
104	5	D/V Cylinder Deposit	R 171.00
104.5	4	Wash & Wax (5LT)	R 41.04
123.5	4	Carpet Shampoo (5LT)	R 46.57
147.25	4	Non-Caustic Oven Clee	R 196.65
147.5	4	Non-Caustic Oven Clee	R 49.00
181.25	4	Handy-Andy (25LT)	R 141.17
181.5	4	Handy-Andy (5LT)	R 38.00
189.5	4	Black Tyre Paint (5LT)	R 70.38
295.5	4	Handcleaner - Gritt (5kg)	R 59.00
299.5	4	Stainless Steel Clean	R 65.00
361.5	4	Waterbased Degrease	R 39.64
404.1	4	Drain Cleaner (1kg)	R 16.01

the next screen will appear.

newplu

Weighted Item ☒

Plu Number

Please type in the first 6 (SIX) digits of the bar code number for product identification.

☒ OK ☐ Cancel

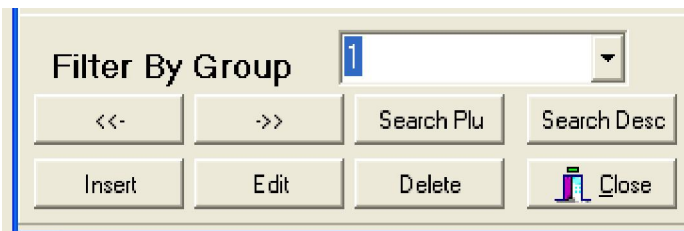
If this item is sold by weight, please click on “Weighted item”, the system will then need the first 6 (six) digits of the bar code number.

If it is a normal item with a fixed price, please take the tick off at “Weighted item”, and type the complete bar code number in and click on “Ok”.

This will take you back to the first screen, with the cursor in the description block.

Please supply all information about this item; do not leave any of the boxes empty. The system will allow the user to type in an “On Hand Qty” as part of the item creation but if it is left out, you will not be able to do so at a later time, then the user will have to use the “Add Opening Quantity” screen.

The bottom part of the screen can be used to filter, or navigate through the stock.



The "Filter By Group" dialog box features a title bar with the text "Filter By Group" and a dropdown menu showing the number "1". Below the title bar, there are two rows of buttons. The first row contains four buttons: "<<-", "->>", "Search Plu", and "Search Desc". The second row contains four buttons: "Insert", "Edit", "Delete", and a "Close" button with a small icon of a book and a magnifying glass.

The "Filter By Group" can be used to show the items in the selected group on the right hand side of the screen.

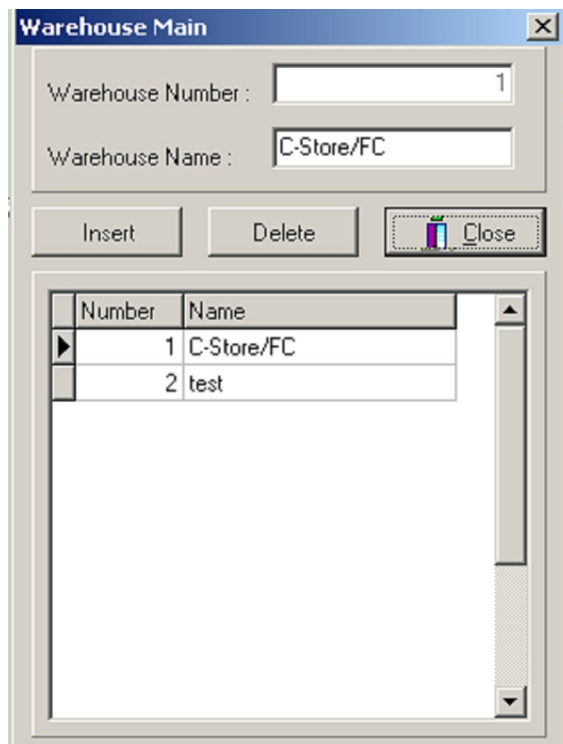
The buttons with the "<<-" will go one item back and the "->>" will go to the next item in the list.

The button mark "Search Plu" will prompt the user for a bar code number; the system will then try and locate that item from the list.

The button mark "Search Desc" will prompt the user to type the description of an item in and as he/she types the system will start looking for the items as you type.

Once all the items have been created the user needs to capture opening levels.

ADD/EDIT WAREHOUSE



The "Warehouse Main" dialog box has a title bar with the text "Warehouse Main" and a close button. Below the title bar, there are two input fields: "Warehouse Number :" with the value "1" and "Warehouse Name :" with the value "C-Store/FC". Below these fields, there are three buttons: "Insert", "Delete", and a "Close" button with a small icon of a book and a magnifying glass. At the bottom of the dialog box, there is a table with two columns: "Number" and "Name".

Number	Name
1	C-Store/FC
2	test

Choose a warehouse to work in.

Or if you want to create a new warehouse, choose "Insert" and, insert the new warehouse name next to "Warehouse name"

ADD STOCK PURCHASES

Add Purchases

Supplier Invoice Number: Inv Date: 2007/06/08 Supplier Name: Engen-Paraffin Busy

Stock Purchases Screen

Ware House: Group: All Plu Code: Description: On Hand: Quantity: Current Cost Price:

Discount % Discount: New Cost Price: Vat%: Markup %: Margin: Sell. Excl.: Vat: Sell. Incl.:

Show Invoice Totals: **Invoice Totals : Excl : 130620.00 Vat : 18286.80 Total : 148906.80**

PluCode	Description	Warehouse	Group	OldQty	Quantity	Cost Each	Excl Total	Vat Total	Incl. Total	Movem	Inv Histo	Increase	New Stc
3001	Acetone (200LT)	C-Store/FC	3		100	1291.2	129120	18076.8	147196.8				
103	D/V Refund on Cy	C-Store/FC	5		10	-150	1500	210	1710				

For a RETURN please use NEGATIVE quantity
Click on Item below to see item totals

Print Delete Line Post Invoice Close

To add new stock/stock quantities.

PLEASE MAKE SURE THAT YOUR SELLING INC, SELLING EXC AND VAT RATES ARE CORRECT!!!

Choose the correct warehouse to which the stock item is linked to.

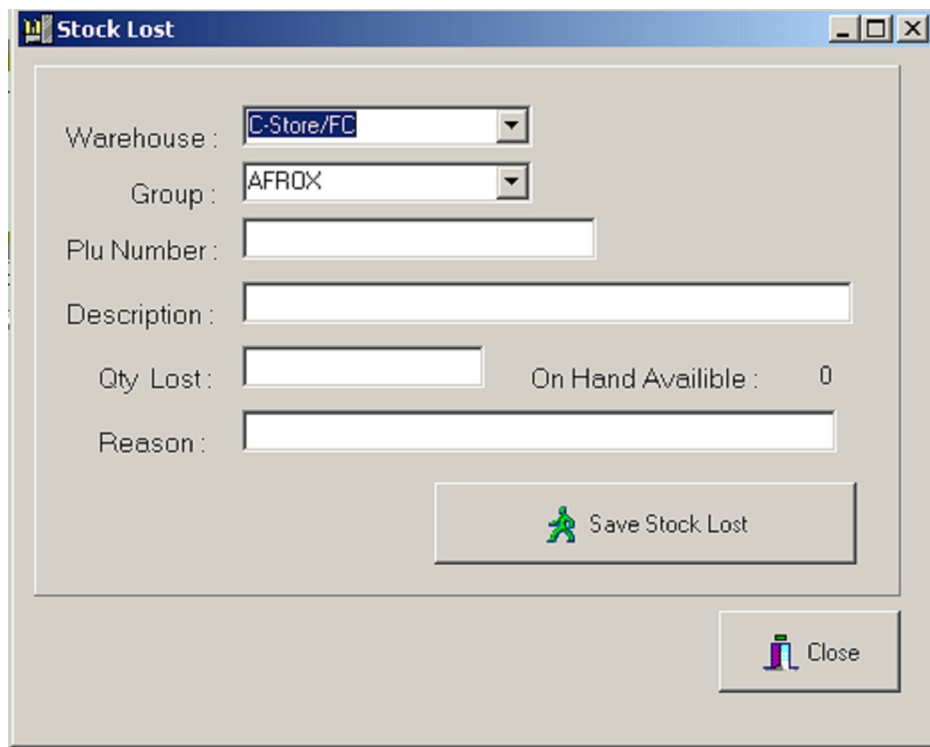
If you click on "POST INVOICE" tab, the program will do all the postings and will ask if you want to print.

Information

Do you wish to Print out Stock Entry!

Yes No

STOCK LOSS



Warehouse : C-Store/FC

Group : AFROX

Plu Number :

Description :

Qty Lost : On Hand Available : 0

Reason :

Save Stock Lost

Close

If you have any stock losses due to whatever reason you can keep record of it.
E.g broken bottles, milk that is sour, any damaged goods.

TRANSFER STOCK TO WAREHOUSE

Transfer Stock : -

From Warehouse : C-Store/FC To Warehouse : test

Group : All

Plu Code :

From Warehouse Selling Price Incl. : To Warehouse Selling Price Incl. :

Description :

Quantity :

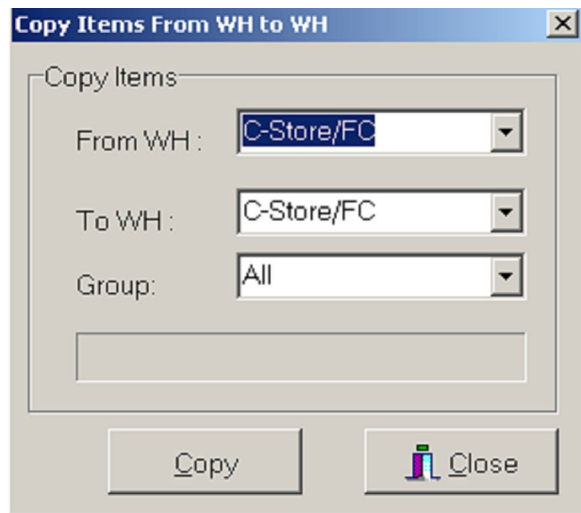
Print Post Transfer to WH Delete Line Close

Plunumber	Description	Quantity	FromWareHouse	ToWareHouse
47.1	Pine Gel (1LT)	10	C-Store/FC	test
47.5	Pine Gel (5kg)	20	C-Store/FC	test

This is to transfer any stock from a certain warehouse to another warehouse.
Please make sure to transfer the stock to the correct new warehouse.
You cannot do a transfer from the same warehouse to the same warehouse.

This will only transfer the quantities of the stock!

COPY STOCK ITEMS TO WAREHOUSE



The dialog box is titled "Copy Items From WH to WH". It contains a section labeled "Copy Items" with three dropdown menus: "From WH:" set to "C-Store/FC", "To WH:" set to "C-Store/FC", and "Group:" set to "All". Below these is an empty text input field. At the bottom are two buttons: "Copy" and "Close" (with a small icon).

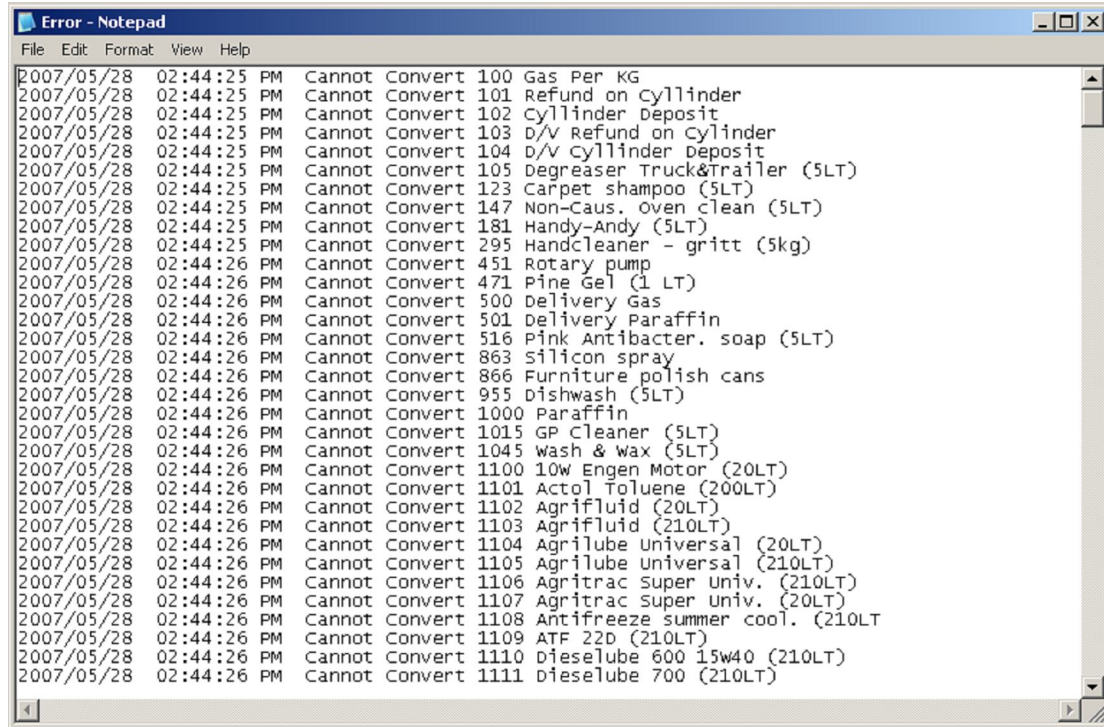
Here you can copy the stock from one warehouse to another. You will copy the PLU numbers and all descriptions of the chosen stock.



The dialog box is titled "Copy New Items From WH to WH". It contains a section labeled "Copy New Items" with two dropdown menus: "From WH:" set to "C-Store/FC" and "To WH:" set to "C-Store/FC". Below these is an empty text input field. At the bottom are two buttons: "Copy" and "Close" (with a small icon).

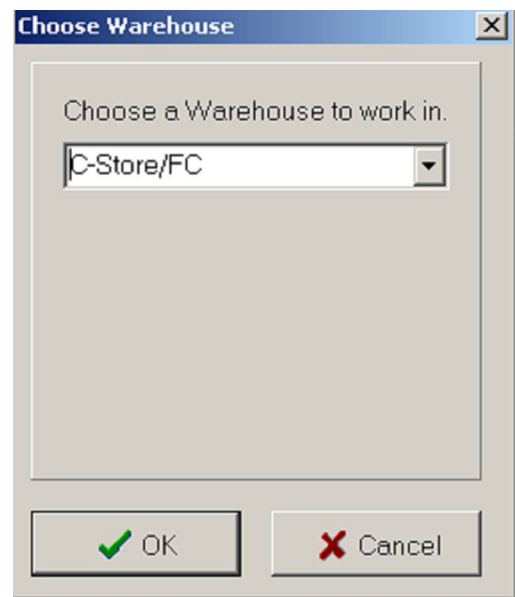
This will copy the PLU numbers and description of **the new stock** that was added to the warehouse.

VIEW ERROR .LOG



```
File Edit Format View Help
2007/05/28 02:44:25 PM Cannot Convert 100 Gas Per KG
2007/05/28 02:44:25 PM Cannot Convert 101 Refund on Cylindar
2007/05/28 02:44:25 PM Cannot Convert 102 Cylindar Deposit
2007/05/28 02:44:25 PM Cannot Convert 103 D/V Refund on cylinder
2007/05/28 02:44:25 PM Cannot Convert 104 D/V Cylindar Deposit
2007/05/28 02:44:25 PM Cannot Convert 105 Degreaser Truck&Trailer (5LT)
2007/05/28 02:44:25 PM Cannot Convert 123 Carpet shampoo (5LT)
2007/05/28 02:44:25 PM Cannot Convert 147 Non-Caus. oven clean (5LT)
2007/05/28 02:44:25 PM Cannot Convert 181 Handy-Andy (5LT)
2007/05/28 02:44:25 PM Cannot Convert 295 Handcleaner - gritt (5kg)
2007/05/28 02:44:26 PM Cannot Convert 451 Rotary pump
2007/05/28 02:44:26 PM Cannot Convert 471 Pine Gel (1 LT)
2007/05/28 02:44:26 PM Cannot Convert 500 Delivery Gas
2007/05/28 02:44:26 PM Cannot Convert 501 Delivery Paraffin
2007/05/28 02:44:26 PM Cannot Convert 516 Pink Antibacter. soap (5LT)
2007/05/28 02:44:26 PM Cannot Convert 863 Silicon spray
2007/05/28 02:44:26 PM Cannot Convert 866 Furniture polish cans
2007/05/28 02:44:26 PM Cannot Convert 955 Dishwash (5LT)
2007/05/28 02:44:26 PM Cannot Convert 1000 Paraffin
2007/05/28 02:44:26 PM Cannot Convert 1015 GP Cleaner (5LT)
2007/05/28 02:44:26 PM Cannot Convert 1045 Wash & Wax (5LT)
2007/05/28 02:44:26 PM Cannot Convert 1100 10W Engen Motor (20LT)
2007/05/28 02:44:26 PM Cannot Convert 1101 Actol Toluene (200LT)
2007/05/28 02:44:26 PM Cannot Convert 1102 Agrifluid (20LT)
2007/05/28 02:44:26 PM Cannot Convert 1103 Agrifluid (210LT)
2007/05/28 02:44:26 PM Cannot Convert 1104 Agrilube Universal (20LT)
2007/05/28 02:44:26 PM Cannot Convert 1105 Agrilube Universal (210LT)
2007/05/28 02:44:26 PM Cannot Convert 1106 Agritrac Super Univ. (210LT)
2007/05/28 02:44:26 PM Cannot Convert 1107 Agritrac Super Univ. (20LT)
2007/05/28 02:44:26 PM Cannot Convert 1108 Antifreeze summer cool. (210LT)
2007/05/28 02:44:26 PM Cannot Convert 1109 ATF 220 (210LT)
2007/05/28 02:44:26 PM Cannot Convert 1110 Dieselube 600 15w40 (210LT)
2007/05/28 02:44:26 PM Cannot Convert 1111 Dieselube 700 (210LT)
```

PRINT LABELS



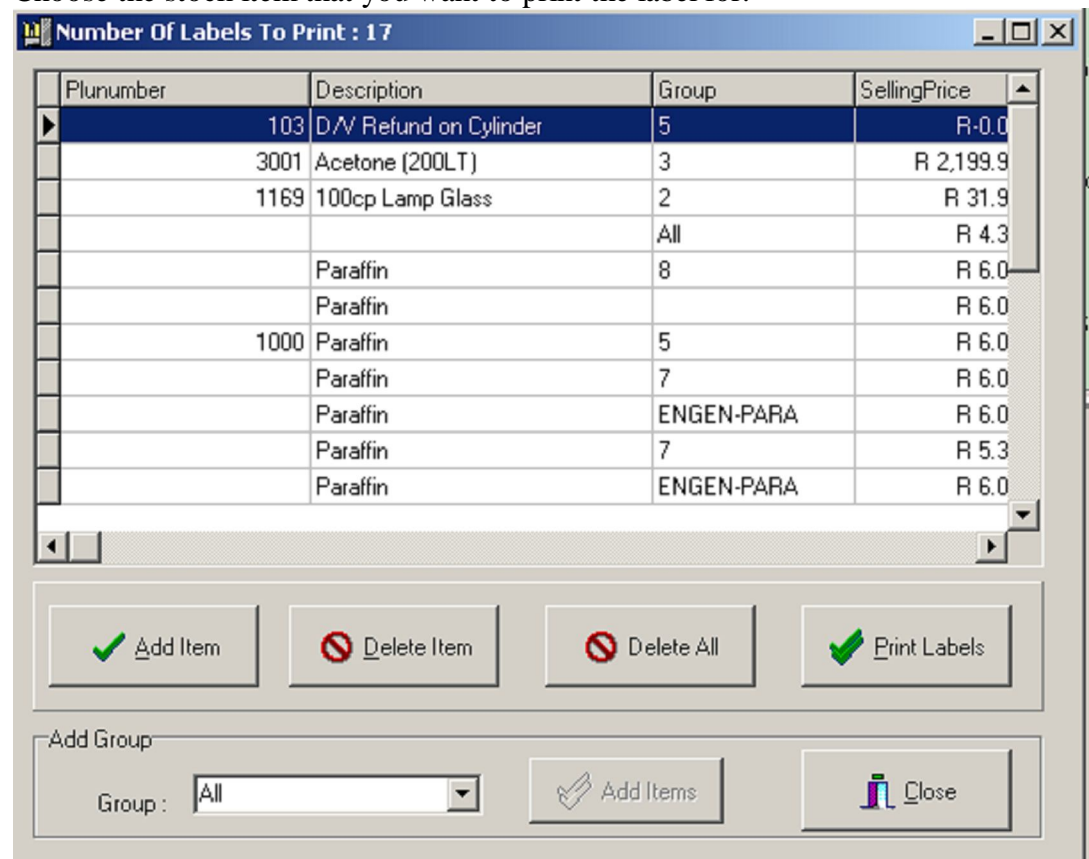
Choose a Warehouse to work in.

C-Store/FC

OK Cancel

Choose a warehouse that you want to work in. This warehouse will be where the stock that you want to print a label for, will be in.

Choose the stock item that you want to print the label for.



Number Of Labels To Print : 17

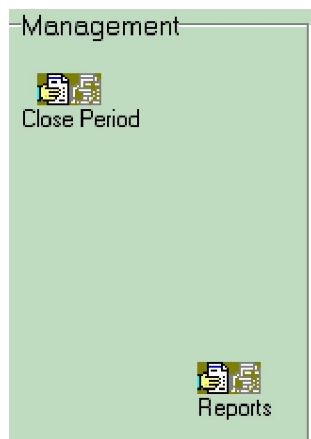
Plunumber	Description	Group	SellingPrice
103	D/V Refund on Cylinder	5	R-0.0
3001	Acetone (200LT)	3	R 2,199.9
1169	100cp Lamp Glass	2	R 31.9
		All	R 4.3
	Paraffin	8	R 6.0
	Paraffin		R 6.0
1000	Paraffin	5	R 6.0
	Paraffin	7	R 6.0
	Paraffin	ENGEN-PARA	R 6.0
	Paraffin	7	R 5.3
	Paraffin	ENGEN-PARA	R 6.0

Add Item Delete Item Delete All Print Labels

Add Group

Group : All Add Items Close

MANAGERS QUICK LINK



These are the quick links to the close period and reports in the managers sections.

REPORTS

STOCK VALUATION REPORT

CAMBRIDGE MOTORS

P O BOX 14058
FARRARMERE
BENONI
1518

Tel Nu. 849-8713/4
Vat Reg Nu : 4660107147

Stock Valuation Report On Warehouse : For Period : 20082

2008/06/0302:21 PM

Warehouse Summary		Selling Zero Rated	1117.20
Nu Of Items	11608.00	Selling Excl.	154711.77
Total Cost	129249.89	Vat Total	21645.44
Profit Total	26579.07	Total Sales Value	177916.94

FUEL VALUATION REPORT



This report will print and cannot be viewed on the screen

PRINT STOCK LOSS REPORT



This report will print automatically

PRINT STOCK ADJUSTMENTS



This report will print automatically

VIEW STOCK SALES PER GROUP

CAM BRIDGE MOTORS			
<div>P O BOX 14058 FARRARMERE BENONI 1518 Tel Nu. 849-6713/4 Vat Reg Nu : 4660107147</div>		From Shift : 52	
		To Shift : 55	
2008/06/03		Stock Sales Per Group	
		02:32 PM	
Totals Sales		Quantity :	.00 Total Incl Sales :: .00

FUEL SALES

CAM BRIDGE MOTORS		
2008/06/03		02:33 PM
Fuel Sales from Shift : 52 to Shift : 55		
Description	Litres	Total
	0.00	0.00
Total	.00	
Total Liters	.00	

PRINT SALES REPORT

CAMBRIDGE MOTORS

P O BOX 14058
FARRARMERE
BENONI
1518

Tel Nu. 849-6713/4
Vat Reg Nu : 4660107147

Sales Report For Unit : FC From Shift Nu : 52 To shift Nu : 55

2008/06/03

02:36 PM

Fuel Sale Summary

Liters Sold	0.00	Total Sales Value	0.00
Total Cost	0.00	Profit Total	0.00
Profit %	Cannot divide by 0		

Stock Sale Summary

Nu Of Items	0.00	Selling Zero Rated	0.00
Total Cost	0.00	Selling Excl.	0.00
Profit Total	0.00	Vat Total	0.00
Profit %	Cannot divide by 0	Total Sales Value	0.00

PRINT STOCK GRV

This report will be printed



VIEW SHIFT RECON SUMMARY

[illegible]

COMBINED UNIT SALES REPORT



This report will print automatically

PRINT FUEL GRV

CAMBRIDGE MOTORS

Fuel Grv Report for Period : 2 2008

2008/06/03

Summary	Total Litres	.00
	Total Purchases	.00

PAYMENT DETAILS

CAMBRIDGE MOTORS

Fuel Sales from Shift : 52 to Shift : 55

2008/06/03

02:43 PM

Payment Type	Nu. of Transactions	Total Amount of Sales
Cash	2	R 12.13
Card	0	R 0.00
Cheque	0	R 0.00
Debtor	0	R 0.00

BANKTRANSFER

Nu. of transactions	2.00
Total Sales	12.13

ATTENDANT SALE/CLOCK TIME

CAMBRIDGE MOTORS

Attendant Sales - Shift 52 - 55

2008/06/03

02:44:35 PM

Attendant Name	Hours	Stock Qty	Stock Total	Nu of Fuel	Sales	Liters	Value Fuel Sales
	0.00				4	5.274	R 12.13
OWNER	0.00						
			R.00	4	5.274	R12.13	

VIEW DETAILS PER SHIFT - CURRENT SHIFT

CAMBRIDGE MOTORS

P O BOX 14058
FARRARMERE
BENONI
1518
Tel Nu. 849 6713/4
Vat Reg Nu : 4660107147

2008/06/03

Detail Sales Per shift - Shift Nu. 52

02:46 PM

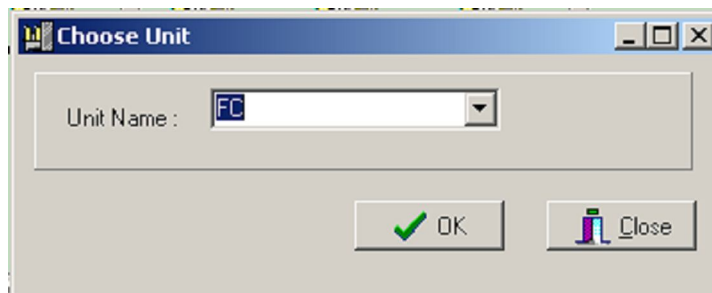
	Total Sales	.00
--	--------------------	------------

Managers Options

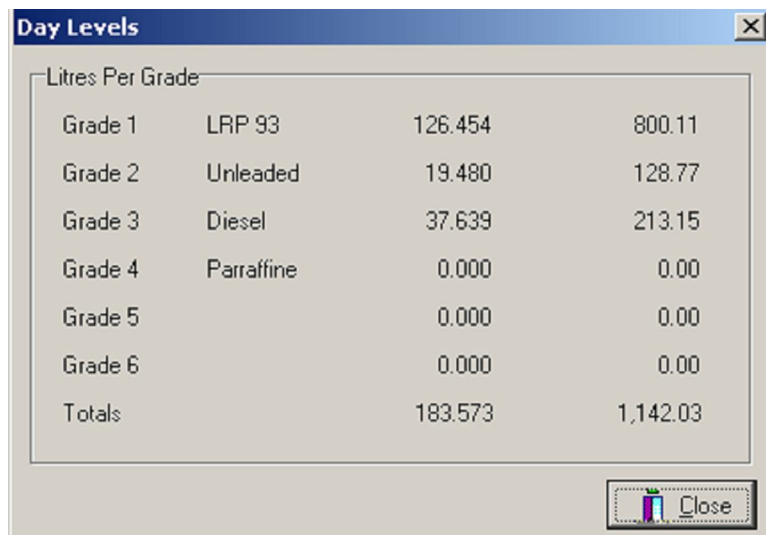
Under the management drop down menu the user can print a couple of management reports such as:

Day Levels.

This option will calculate the amount and litres that has been sold so far on the current shift that are running on the Fore Court computer.



A dialog box titled "Choose Unit" with a standard Windows window border. It contains a label "Unit Name :" followed by a text box containing "FC" and a dropdown arrow. At the bottom, there are two buttons: "OK" with a green checkmark icon and "Close" with a trash can icon.



A window titled "Day Levels" displaying a table of fuel sales data. The table is titled "Litres Per Grade" and has four columns. The data is as follows:

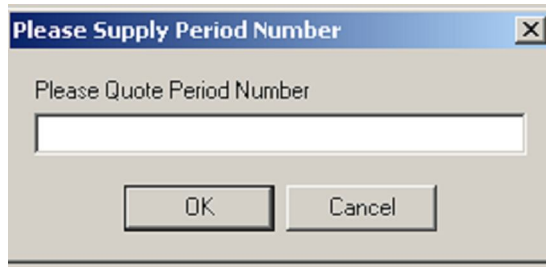
Grade	Grade Name	Amount	Litres
Grade 1	LRP 93	126.454	800.11
Grade 2	Unleaded	19.480	128.77
Grade 3	Diesel	37.639	213.15
Grade 4	Paraffine	0.000	0.00
Grade 5		0.000	0.00
Grade 6		0.000	0.00
Totals		183.573	1,142.03

At the bottom right of the window is a "Close" button with a trash can icon.

PRINT OPENING STOCK ADJUSTMENTS PER PERIOD

This report will print all the adjustment that has been made per period to the stock opening quantity in the “Adjust Opening Quantity” screen.

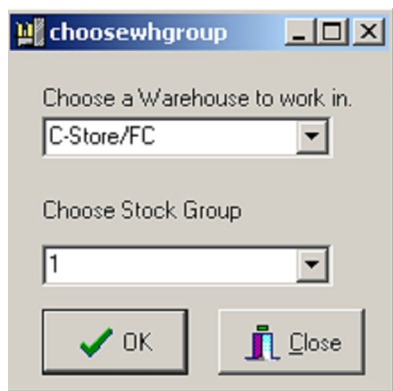
Choose the period number



A dialog box titled "Please Supply Period Number" with a close button (X) in the top right corner. The main text inside says "Please Quote Period Number". Below this text is a single-line text input field. At the bottom of the dialog are two buttons: "OK" and "Cancel".

STOCK LESS THAN MINIMUM

This report will print all the stock items where the quantity is less than the pre set minimum quantity. The report will also include all the stock items with quantity less than zero “0”.



A dialog box titled "choosewhgroup" with standard window controls (minimize, maximize, close) in the top right corner. It contains two sections: "Choose a Warehouse to work in." with a dropdown menu showing "C-Store/FC", and "Choose Stock Group" with a dropdown menu showing "1". At the bottom are two buttons: "OK" with a green checkmark icon and "Close" with a purple icon.

STOCK MOVEMENT REPORT

This will show how much movement there was in a chosen warehouse.

2006/05/14

12:18 PM

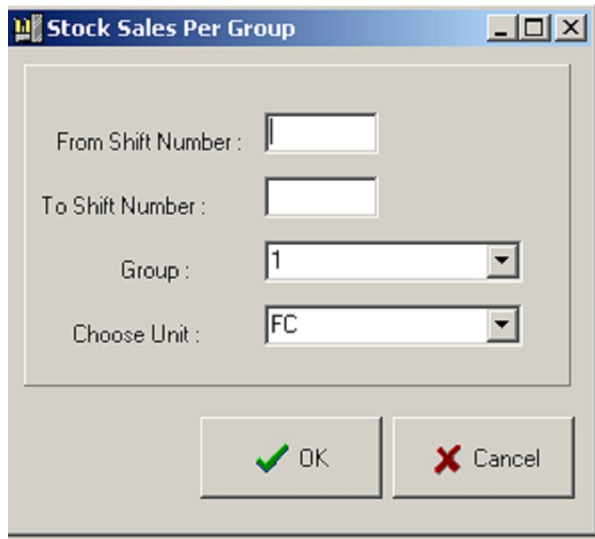
EVANDER PETROLEUM & GAS

Stock Movement Report on Warehouse - C-Store/FC

Group :							
Plu number	Description	Open Qty/Open \$	Purchases Qty/Purchases \$	Transfer In Qty/Transfer In \$	Adjust Qty/Adjust \$	Journal Qty/Journal \$	
		Lost Qty/Lost \$	Transfer Out Qty/Transfer Out \$	Sales Qty/Sales \$	Close Qty/Close \$	Close Actual Qty/Close \$	
0	Diesel	0	R 0.00				
				72895.72	R 0.00	-72895.72	R 0.00
4000		0	R 0.00				
					0	R 0.00	0 R 0.00
Group Summary		Opening Stock Value			.00		
		Purchases Value			.00		
		Transfer In Value			.00		
		Adjustment Value			.00		
		Journal Value			.00		
		Lost Value			.00		
		Transfer Out Value			.00		
		Sales Value			.00		
		Closing Stock Value			.00		
		Actual Closing Stock Value			.00		
Group : 1							
Plu number	Description	Open Qty/Open \$	Purchases Qty/Purchases \$	Transfer In Qty/Transfer In \$	Adjust Qty/Adjust \$	Journal Qty/Journal \$	
		Lost Qty/Lost \$	Transfer Out Qty/Transfer Out \$	Sales Qty/Sales \$	Close Qty/Close \$	Close Actual Qty/Close \$	
1128	Handpawk complete (0	R 0.00				
				3	R 380.25	-3	R -380.25
1001	Handpawk Complete (6kg)	0	R 0.00			10	R 1,267.50
					10	R 1,267.50	10 R 1,267.50

STOCK SALES PER GROUP

This report will calculate from a set shift number to another shift number, as per a selected group of all the stock sales.



Stock Sales Per Group

From Shift Number :

To Shift Number :

Group :

Choose Unit :

EVANDER PETROLEUM &		
<div>P.O.BOX 915 EVANDER 2280 Tel Nu. (017)6321302 Vat Reg Nu : 481015278</div>	From Shift Number : 5010	
	To Shift Number : 5011	
2008/05/14	Stock Sales Per Group : 6	01:01 PM
<div>00</div>		

SALES BY TIME BREAKDOWN.

This report will display transactions in an hour-by-hour breakdown. This report can also be set to run over just one shift or a number of shift put together.

Choose Unit

Unit Name: Fc

From Shift: 5010 To Shift: 5010

Report Style: Full Detail

OK Cancel

CAMBRIDGE MOTORS

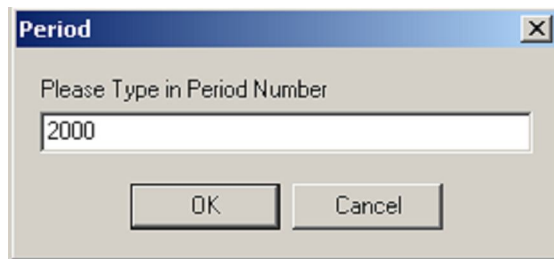
2008/05/15

Sales Per Time Zone On Unit - Fc

12-01 AM	0	12-01 PM	494
01-02 AM	0	01-02 PM	449
02-03 AM	0	02-03 PM	518
03-04 AM	0	03-04 PM	498
04-05 AM	0	04-05 PM	578
05-06 AM	9	05-06 PM	669
06-07 AM	480	06-07 PM	664
07-08 AM	782	07-08 PM	571
08-09 AM	563	08-09 PM	287
09-10 AM	499	09-10 PM	9
10-11 AM	476	10-11 PM	0
11-12 AM	485	11-12 PM	0

DEBTOR RECONCILIATION PER PERIOD

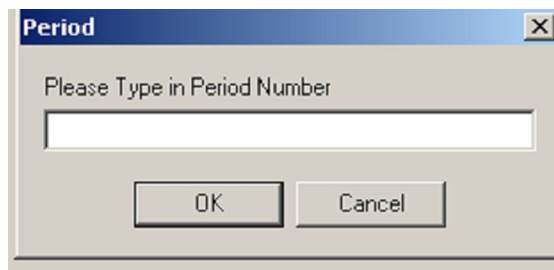
This report will calculate and display the debtor age analyses.



This report will automatically be printed.

PRINT GRV PER GROUP.

This report will print all the Goods Received Vouchers that has been processed per period and sort them per group.



PRINT GRV PER CREDITORS INVOICE.

This report will print all the Goods Received Vouchers that has been processed per period and sort them per Creditors.

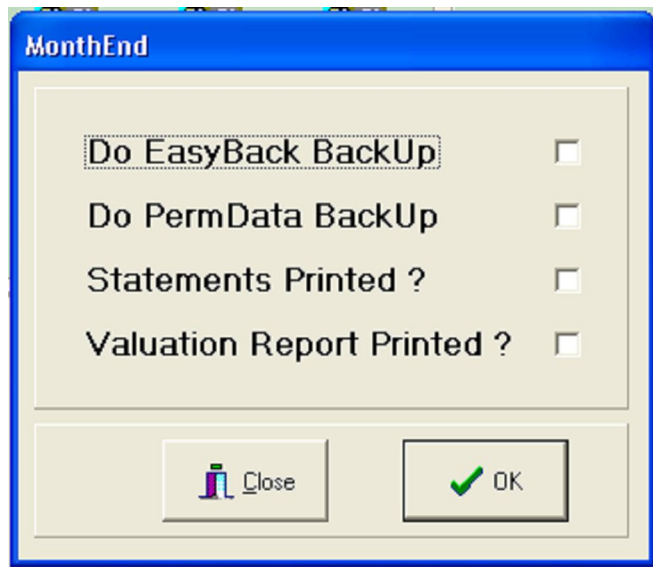
PRINT FUEL GRV PER PERIOD

This report will print all the fuel Goods Received Vouchers that has been processed per period.

CLOSE PERIOD

This function will be run to close the current period and to open the next Active Period. Please note that before this function can be activated, the user must have imported the entire shift that he/she wants to be included into this period. He/she must have printed the entire debtor Statements, Age analysis reports and Stock Valuation reports, because these reports *CANNOT be printed again after month end has been completed.*

The next window will be displayed,



Once the user has imported all the relevant shift/s, reconcile all the shift/s and processed all the debtor transactions and printed all the relevant month end reports, the user can then click on the above, only then will the system prompt the user if he/she is sure that they want to do a month end procedure. At the end of the Month end Procedure; the system will display the new/next period number.

TANKS

UPDATE TANK LEVELS

This screen will be used to override or change tank levels.

The dialog box titled "Fuel Details" contains the following fields and controls:

- Unit Name : FC (dropdown menu)
- Tank number : 3 (text input)
- Amended Tank Level : 15,000 (text input)
- Tank Reorder : 0 (text input)
- Tank Volume : 0 (text input)
- Tank Grade : Unleaded (text input)

Below the input fields is a bar chart titled "Tank Levels" showing the levels for three tanks:

Tank	Level
T1	~1,000
T2	~6,000
T3	15,000

At the bottom of the dialog are four buttons: "Back" (with a left arrow), "Next" (with a right arrow), "Change Tank Level" (highlighted with a dotted border), and "Cancel" (with a red X icon).

Select the Unit name for the tank changes.

Then click on "next" for the correct tank number to be updated, or "Back" if you need to go back on the tank numbers. E.g. from 3 to 1 etc.

Click on "Change Tank Level" a block will come up, put in the correct tank level and the system will update the level.

ADD FUEL DROP

This is where you will add fuel to the tanks.

Fuel Drop

Creditors Name : Invoice Number :

Unit Name : Cost Price Per Liter :

Tank Number : Litres Drop :

Grade Name :

Current Level :

Put in the creditors name and enter on that.

You must supply an invoice number to the system.

Select the unit name on the system.

Select the correct tank number, where the fuel drop must go into. The system will automatically go to the “Cost Price Per Litre” block.

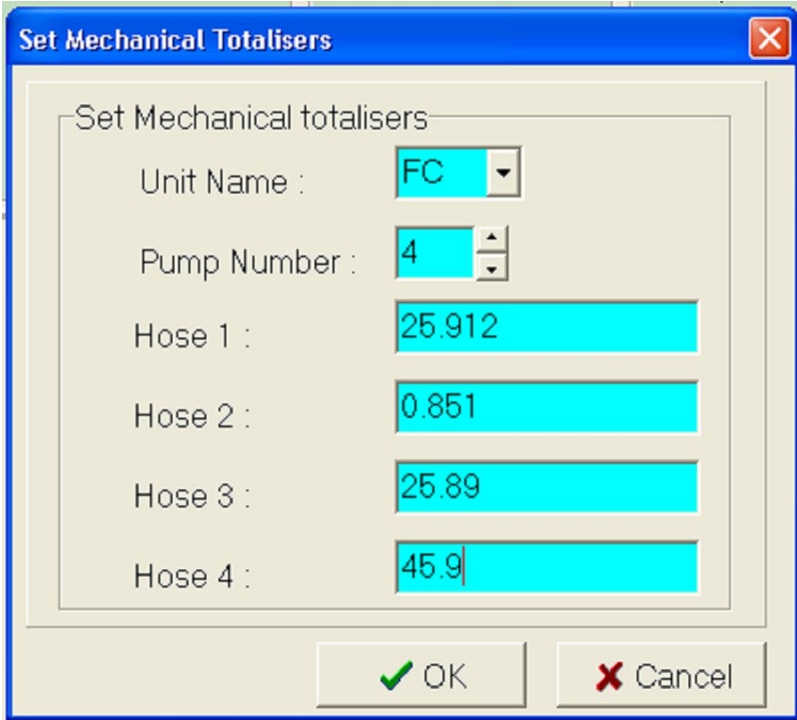
*At the “Cost Price Per Litre” make sure that you put in the **CORRECT COST PRICE** as this price will have an affect on your sales report, so please make sure that the cost price is correct!!*

Put in the amount of litres to be dropped, again make sure that this is correct! This is the amount of litres that will be dropped into the selected tank.

Once you enter on this block, the system will tell you “Fuel Drop Posted”.

ADD MECHANICAL TOTALISERS

Set mechanical totalisers.



Set Mechanical Totalisers

Set Mechanical totalisers

Unit Name : FC

Pump Number : 4

Hose 1 : 25.912

Hose 2 : 0.851

Hose 3 : 25.89

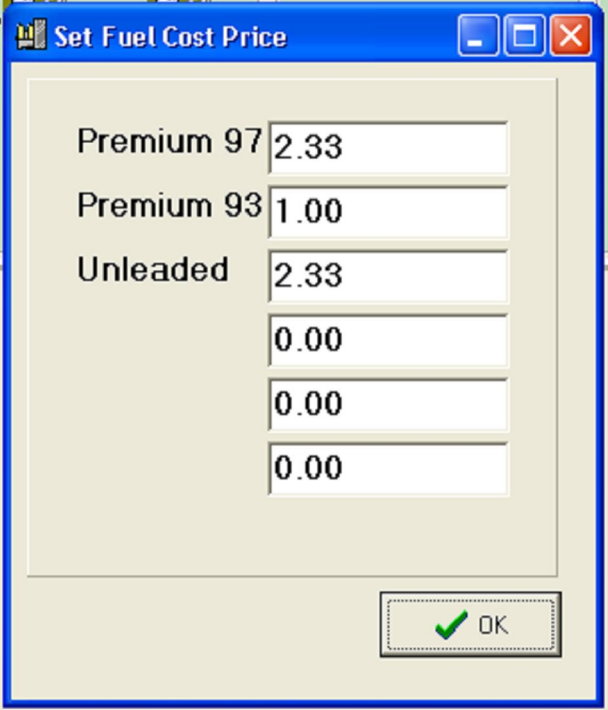
Hose 4 : 45.9

OK Cancel

Select the unit name on the screen.

Select the pump number, and type in the correct mechanical totalisers for the hoses to the correct hose number.

SET FUEL COST PRICE



Premium 97	2.33
Premium 93	1.00
Unleaded	2.33
	0.00
	0.00
	0.00

OK

This screen can be used to either view or change the cost price per fuel grade.

ATTENDANTS

Add/Edit Attendants

This window will allow the user to Add new Attendants/Users to the system, as well as changing any detail to that Attendant/ User.

Each Attendant/User must have an Attendants Name and Password. This will be used every time the system prompts the user for his User Name and Password.

Then each user must be assigned a set of rights that will give him/ her access to certain Menu's and Functions.

The READ TAG button must be used to allocate a tag to each Attendant.

By clicking on this button, the system will read the new tag at Pump number One (1), the Attendant must then tag his new tag on this pump, and lift the nozzle for the system to read the new tag number and assign it to the Attendant.

The screenshot shows a software window titled "Attendant Update". It contains two main sections: "User Details" and "Security".

User Details:

- Attendant Number: 1
- Attendant Name: OWNER
- Attendant Surname: (empty field)
- Password: * (masked) with a "Show" button
- Description: Main owner all level password
- Tag Number: 000010A8D62F

Security:

Enable/Disable <input checked="" type="checkbox"/>	F 7 Main Menu Login <input checked="" type="checkbox"/>	Technical Menu <input checked="" type="checkbox"/>
F1 Quick Cash <input checked="" type="checkbox"/>	Manager Menu (EasyBack Login) <input checked="" type="checkbox"/>	F8 Log In/Out <input checked="" type="checkbox"/>
F2 Quick Card <input checked="" type="checkbox"/>	Sundries Menu <input checked="" type="checkbox"/>	F9 Account Payments <input checked="" type="checkbox"/>
F3 Print <input checked="" type="checkbox"/>	Fuel Menu <input checked="" type="checkbox"/>	F10 Pre Auth <input checked="" type="checkbox"/>
F4 RePrint <input checked="" type="checkbox"/>	Attendants <input checked="" type="checkbox"/>	F11 Quick Exit <input checked="" type="checkbox"/>
F5 End of Shift <input checked="" type="checkbox"/>	Debtors Menu <input checked="" type="checkbox"/>	Ctrl F12 Void Sale <input checked="" type="checkbox"/>
F6 Cash Drop <input checked="" type="checkbox"/>		

At the bottom of the window are several buttons: "Back" (with a left arrow), "Right" (with a right arrow), "Save", "Delete", "New", and "Close" (with a close icon).

ATTENDANT DETAILS

This will show all the attendant with their respective names, to which level they have access/allowed to have and how many attendants there are.

Attendant Listing

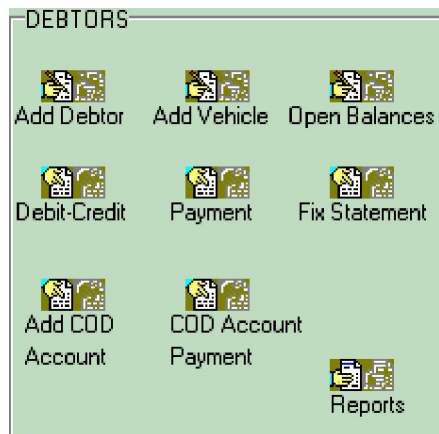
Number	Name	F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	F11	F12	Status
1	Owner	True	True	True	True	True	True	True	True	True	True	True	True	True
2	RUDOLF	False	False	False	False	False	False	False	False	False	False	False	False	True
3	DIANE	True	True	True	True	True	True	True	True	True	True	True	True	True
4	HELEN	True	True	True	True	True	True	True	True	True	True	True	True	True
6	PHINEAS	False	False	False	False	False	False	False	False	False	False	False	False	True
7	JEROME	False	False	True	False	True	False	True	True	False	False	False	False	True
8	SIPHO	False	False	False	False	False	False	False	False	False	False	False	False	True
9	JOHANNES	False	False	False	False	False	False	False	False	False	False	False	False	True
10	CHARLS	False	False	False	False	False	False	False	False	False	False	False	False	True
11	Bongani	False	False	False	False	False	False	False	False	False	False	False	False	True
12	SAKARIYA	False	False	False	False	False	False	False	False	False	False	False	False	True
13	CAREL	False	False	False	False	False	False	False	False	False	False	False	False	True
14	Nicolas	False	False	False	False	False	False	False	False	False	False	False	False	True
15	William	False	False	False	False	False	False	False	False	False	True	False	False	True

PRINT ATTENDANTS

This will print a list of all the attendants on the system, with their information.

DEBTOR QUICK LINKS

These are the quick links to the Debtor list of information.



REPORTS

DEBTOR LISTING

CAMBRIDGE MOTORS					
<div>P O BOX 14058 FARRARMERE BENONI Tel Nu. 849-6713/4 Vat Reg Nu : 4660107147</div>					
2008/06/03		Debtors Listing			02:51 PM
Acc Nu	Acc Name	Contact Name	Telephone	Fax	Deposit Paid
1	C J ENGINEER	J PHILLIPS	425 3285	425 3285 (W)	R 1,150.00

VEHICLE LISTING

CAMBRIDGE MOTORS				
<div> <p>P O BOX 14058 FARRARMERE BENONI 1518</p> <p>Tel Nu. 849-6713/4 Vat Reg Nu : 4860107147</p> </div>				
2008/06/03	Vehicle Listing			02:52 PM
Account	1	C J ENGINEER		
Reg Number	Driver	StardOd	Running OD	Tag Number
WLB434GP		5068	5377	000008963B87
RPX954GP		4729		00000895FF 17

TRANSACTION LISTING PER DEBTOR

CAMBRIDGE MOTORS							
<div> <p>P O BOX 14058 FARRARMERE BENONI 1518</p> <p>Tel Nu. 849-6713/4 Vat Reg Nu : 4860107147</p> </div>				Acc Number	2		
				Acc Name	DEAN MC DONALD		
2008/06/03	Debtor Transactions For Period 2 2008					02:53 PM	
Date	Order Nu	Inv Nu	Shift	Description	Liters	Invoice	Payments
2007/04/02	88704	600	10	600-BMZ 490 MP-	157.13	R 890.95	R 0.00
2007/04/02	88705	673	10	673-DHD 691 MP-	55.56	R 315.02	R 0.00
2007/04/03	88707	733	12	733-DRUM-	214	R 1,213.40	R 0.00
2007/04/03	88706	735	12	735-DLK 997 MP-	46.53	R 263.82	R 0.00
2007/04/03		856	12	856-	0	R 118.00	R 0.00

TRANSACTION LISTING PER PERIOD

CAMBRIDGE MOTORS							
P O BOX 14058 FARRARMERE BENONI 1518 Tel Nu. 849-6713/4 Vat Reg Nu : 4680107147				Acc Number All Accounts Acc Name All Accounts			
2008/06/03		Debtor Transactions For Period 2 2008				02:54 PM	
Date	Order Nu	Inv Nu	Shift	Description	Liters	Invoice	Payments
2008/05/15		54651	129	Payment Thank			R 1,234,565
2008/05/15		54650	129	Payment Thank			R 1,200.00
2007/03/31	88765	386	8	386-PHH099GP-	247.38	R 1,380.38	R 0.00

AGE ANALASYS

<div> <div>Tel Nu.</div> <div>Vat Reg Nu :</div> </div>							
2008/06/03		Debtor Age Analyses For Period : 2 2008					02:55 PM
Acc Num	Account Name	Deposit	Balance	Current	30 Days	60 days	90 days
1	C J ENGINEER	R 1,150.00	R 39,189.91	R 37,884.92	R 1,304.99	R 0.00	R 0.00
2	DEAN MC DONALD	R 600.00	R 7,553.42	R 5,981.50	R 1,571.92	R 0.00	R 0.00
3	J-KONSTRUKT	R 5,000.00	R 1,567.20	R 0.00	R 1,567.20	R 0.00	R 0.00
4	M & S ELECTRICAL	R 1,000.00	R 3,199.18	R 0.00	R 3,199.18	R 0.00	R 0.00
5	BRANDCH N	R 300.00	R 865.66	R 507.96	R 357.70	R 0.00	R 0.00

VEHICLE MANAGEMENT REPORT

CAMBRIDGE MOTORS

Vehicle Management Report

For Account : 3 J-KONSTRUKT

Date : 2008/08/03

Time : 03:00:43 PM

Vehicle Reg :

Date	Time	Inv Nu.	Reg Nu	Order	Driver	Odometer	Quantity	Money
	09:58:38 AM	1095					0	R-0.01
	08:18:55 AM	1824					0	R-0.01
	08:18:55 AM	1824					0	R 267.52
	08:18:55 AM	1824					0	R-0.01
	08:18:55 AM	1824					0	R 196.98
	10:43:55 AM	612					0	R 941.08
	09:58:38 AM	1095					0	R 196.98
	10:43:55 AM	612					0	R 244.55
	10:43:55 AM	612					0	R 210.00
Liters :							0.00	Total R 2,057.08

Vehicle Reg : OIL

Date	Time	Inv Nu.	Reg Nu	Order	Driver	Odometer	Quantity	Money
2007/05/30	11:34:50 AM	8868	OIL	PO 41925			0	R 489.10

STATEMENTS

Statement					
2008/06/03					
Send To:			From :		
C J ENGINEER P O BOX 14478 FARRARMERE BENONI 1518 Tel Nu. 425 3285 Vat Reg Nu : BENONI			CAMBRIDGE MOTORS P O BOX 14058 FARRARMERE BENONI 1518 Tel Nu. 849-6713/4 Vat Reg Nu : 4660107147		
Account Number : 1		C J ENGINEER		Deposit Paid : R 1,150.00	
Date	Inv Nu	Order Nu	Reg Nu	Invoice	Payment
Opening Balance :			R 1,761.99		
2007/04/02	525	89227	761	R 1,655.66	R 0.00
2007/04/04	969	89355	VGP270GP	R 1,972.30	R 0.00
2007/04/10	1411	89414	VPP761GP	R 2,014.65	R 0.00
2007/04/10	1419	89415	VGP270GP	R 1,592.39	R 0.00

DEPOT MANAGEMENT REPORT

Depot Management Report

CAMBRIDGE MOTORS

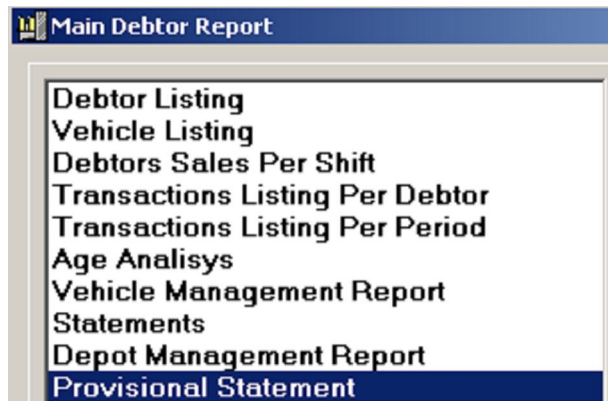
Fuel Sales of Shift Number : 60

Pump Number : 1

Reet No	Reg. No	OdoMeter	Driver No.	Driver Name	Acc No.	Acc Name	Order No.	Mechanical Open	Litres	Mechanical Close	Invoice No	Time
1057	RVP962GP				1057	TSHEPO TRANSPORT	Auto Sale	0	474	0	3138	12:44:42 PM
1	VPP761GP				1	ACTION FUELS	Auto Sale	0	297	0	3139	01:41:20 PM

PROVISIONAL STATEMENT

This report will print automatically



DETAIL SALES LISTING PER SHIFT

CAMBRIDGE MOTORS

Detail Sales Listing

		From Shift Nu.: 60		From Account Nu.: All									
2008/06/03		To Shift Nu.: 61		To Account Nu.: 2									
Account :		1		ACTION FUELS									
Shift	Date	Time	Rec Nu	Description	Pump Attendant	Litres	Amount	PayMent	Plu Qty	Plu Total	Vech.Reg.	Driver	Order
61	2007/05/03	09:28:20 AM	2968	90040							Debit	90040	
60	2007/05/03	07:11:23 AM	4658	Diesel	1 Bongani	272.87	R 1,732.75	R 0.00	0	R 0.00	VPP 761GP		
litres :		272.87		Sundry Total :		.00							
Fuel Total:		1,732.75		Total Sales :		3,486.87							

PAYMENT LISTING

CAMBRIDGE MOTORS							
P O BOX 14058 FARRARMERE BENONI 1518 Tel Nu. 849-6713/4 Vat Reg Nu : 4660107147				Acc Number 2 Acc Name DEAN MC DONALD			
03:34 PM		Payment listing for period : 2 2008				2008/06/03	
Date	Inv Nu	Acc Nu	Acc Name	Description	Payment Type	Payments	
2007/05/21	3159	2	ADVANCE	Payment Thank	Bank Transfer	R 5,604.08	
2007/05/21	3167	2	ADVANCE	Payment Thank	Bank Transfer	R 6,410.76	
Total Payments :						12,014.84	

COD ACCOUNT SALE PER PERIOD

CAMBRIDGE MOTORS						
Send To: Counter Sale 1				From : CAMBRIDGE MOTORS P O BOX 14058 FARRARMERE BENONI 1518 849-6713/4 Vat Reg Nu : 4660107147		
2008/06/03		COD Account Transaction Listing				03:35 PM
Date	Inv. Nu.	Acc. Nu.	Ref. Nu.	Acc. Name	Inv. Total	Payment Total
2008/05/07	4513	1		Counter Sale	R 479.82	R 0.00
2008/05/07	4514	1		Counter Sale	R 263.92	R 0.00
Payment Total					.00	
Invoice Total					<u>743.74</u>	
Total Outstanding					743.74	

COD ACCOUNT VEHICLE MANAGEMENT REPORT

CAMBRIDGE MOTORS						
COD Account Vehicle Management Report						
For Account : 1 Counter Sale						
Date :2008/06/03					Time : 03:37:39 PM	
Vehicle Reg :						
Date	Time	Inv Nu.	Reg Nu	Order	Quantity	Money
2008/05/07		4513			0.564	R 479.82
2008/05/07		4514			0.31	R 263.92
					Liters :	0.87
					Total R	743.74
			Litres	.87	Total :	743.74

COD ACCOUNT BALANCES

CAMBRIDGE MOTORS				
<div>P O BOX 14058 FARRARMERE BENONI 1518 Tel Nu. 849-8713/4 Vat Reg Nu : 4860107147</div>				
2008/06/03		COD Account Listing		03:38 PM
Acc Num	Acc Name	Telephone	Contact Name	Account Balance
1	Counter Sale			R 263.92
				263.92

Add-Edit Debtors

The Add-Edit Debtor function will allow the user to create and modify any information around the debtors. The next screen will capture all the information about the debtors. Please complete as much as possible because this will be used on the statements and other report headers.

The **Debtor Maintenance** window is divided into two main sections. The left section contains a form for entering debtor details, and the right section contains a list of existing debtors.

Form Fields:

- Number: 15
- Opening Date: 2004-06-01
- Name: ALLWAYS AIR
- Deposit: R 2,000.00
- Disabled: ☐
- Street: 44 Kappertjie st
- Visagie park
- City/Town: Nigel
- Code: 1490
- Box: po Box 1194
- City/Town: Nigel
- Code: 1490
- Contact: Noal
- Fax: 0000000
- Telephone: 000000
- Force Order Number: ☒
- Credit Limit: R 5,000.00
- Running Total: R 4,209.48
- Tag Number:

Buttons: <<, >>, Search Num, Search Desc, Insert, Edit, Delete, Close

Debtor List:

AccNum	OpenDate	AccName
1	2005-01-06	SAP
101	2005-03-31	F/C - NIGEL TAXI's
102	2005-03-31	F/C - SPRINGS TAXI's
103	2005-03-31	F/C - SAP
104	2005-03-31	F/C - ESKOM
105	2005-03-31	F/C - GOVERNMENT
106	2005-03-31	F/C - TELKOM
107	2005-04-03	F/C - Brakpan Taxi's
108	2005-05-31	Biltong Den
11	2004-05-11	(Operational) Afriguard
12	2004-05-11	Boksburg spares
13	2004-05-11	Burtens
14	2004-05-11	Care Bears
15	2004-06-01	Allways Air
16	2004-05-11	Cse Plant Hire
17	2004-05-11	Expert sec
18	2004-06-01	GJ Jonker
19	2004-06-02	Poskantoor
2	2004-05-05	Eskom
20	2005-03-18	M PEENS
21	2004-05-11	Jm Oelofse
22	2004-05-11	JRL Found
23	2004-09-10	C Vermuelen
24	2004-05-11	Arctic Fox
25	2004-05-11	CC Meineke

ADD/EDIT VEHICLES

Choose the account to which the new vehicle must be posted to

The **Choose Account** window is a simple dialog box with two dropdown menus and an OK button.

Fields:

- Account Name: ACTION FUELS
- Account Number: 1

Buttons: OK

The next option will be used to create the vehicles per account.

Vehicle Maintenance

Vehicle Reg : CRS188GP

Account Num : 101

Account Name : F/C - NIGEL TAXI's

Driver : BHEKKY

Running Od : 45874 Start Od : 45652

Tag Number : 2548751115

Fleet Number : 133

VechReg	AccNum	AccName	TagNumber
BYX305GP	101	F/C - NIGEL TAXI's	
BZJ759GP	101	F/C - NIGEL TAXI's	
BZL681GP	101	F/C - NIGEL TAXI's	
CCS783GP	101	F/C - NIGEL TAXI's	
CGW510GP	101	F/C - NIGEL TAXI's	
CGX565GP	101	F/C - NIGEL TAXI's	
CRL541GP	101	F/C - NIGEL TAXI's	
CRS188GP	101	F/C - NIGEL TAXI's	2548751115
DBD853GP	101	F/C - NIGEL TAXI's	
DCP003GP	101	F/C - NIGEL TAXI's	
DHB109GP	101	F/C - NIGEL TAXI's	
DJH710GP	101	F/C - NIGEL TAXI's	
DLH139GP	101	F/C - NIGEL TAXI's	

<< >> Search Num Search Desc

Insert Edit Delete Close

With this option the system will prompt the user to select an account from the list. All the vehicles that are created will belong to this account.

ADD/EDIT DRIVERS

This is where you can add drivers to an account or delete/edit any drivres.

Choose Account

Account Name : ACTION FUELS

Account Number : 1

OK

Debtor Maintanace Drivers

Driver Fleet Nu.


Account Num :

Account Name :

Driver Name :

Tag Number :

<< >> Search Num Search Desc

Insert Edit Delete  Close


EmpNu	Name	Accnum	AccName	Tag

ADD/EDIT OPENING BALANCES

These “Opening Balances” are the money/deposit that the account holders pay to open their accounts.

Opening Balances

AccNum	AccName	30Days	60Days	90Days
1	C J ENGINEER	R 1,761.99	R 0.00	R 0.00
2	DEAN MC DONALD	R 1,571.92	R 0.00	R 0.00
3	J-KONSTRUKT	R 1,567.20	R 0.00	R 0.00
4	M & S ELECTRICAL	R 3,199.18	R 0.00	R 0.00
5	BRANDCH N	R 357.70	R 0.00	R 0.00
6	SWANEPOEL P P	R 0.00	R 0.00	R 0.00
7	ALLIED CATERING	R 789.22	R 0.00	R 0.00
8	CATWALK PORK WHOLESALE	R 15,373.28	R 0.00	R 0.00
9	SNACK SEASONINGS	R 4,301.38	R 0.00	R 0.00
10	TOOLING ENGINEERING	R 5,059.82	R 0.00	R 0.00
11	RYNMEAD EDUCATIONAL	R 2,728.03	R 918.75	R 0.00

 Close

INVOICE/QUOTATION

To do your invoice or to give a quotation

Debtor information :

Debtor Number :

1200

Invoice Number :

100

Registration no:

Debtor Name :

Adress :

City/Town

Code :

Invoice Description :

Total Excl :

R 525.44

VAT :

R 73.56

Total Incl :

R 599.00

2008/05/15

Delete Line

Add Quantity

Add Stock

Post Invoice

Print Invoice

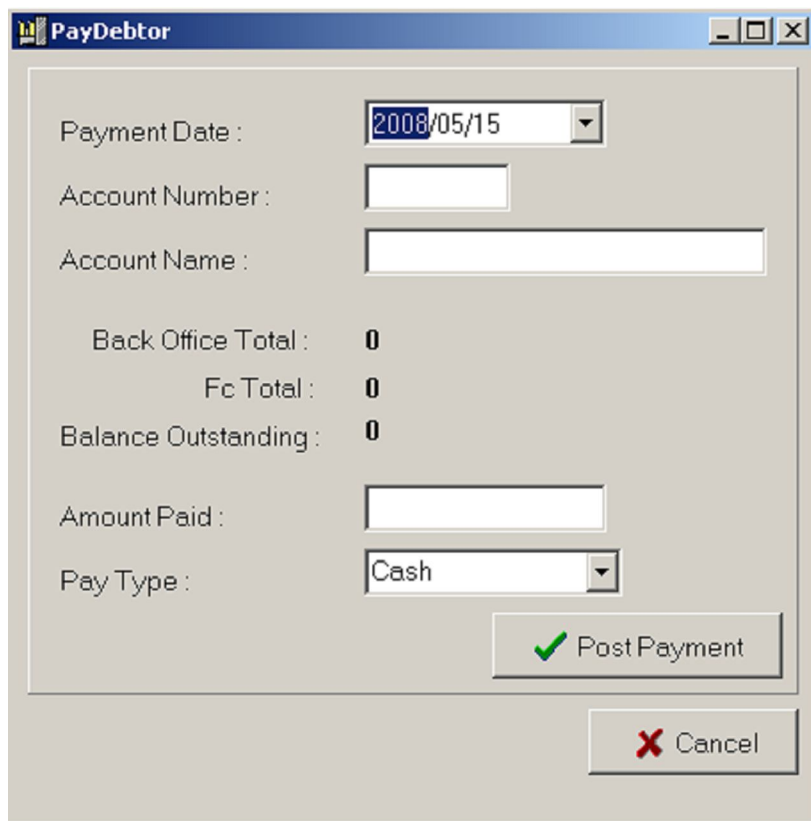
Print Quote

PluCode	Description	Quantity	Each	Total Excl
▶ 6002054003536	3 Panel Gas Heater	1	R 525.44	R 525.44

Close



PAY DEBTOR

To do payments to your debtor. (One debtor at a time) When you have put in all the details of this transaction, use the “Post Payment” button to post it to the relevant accounts.

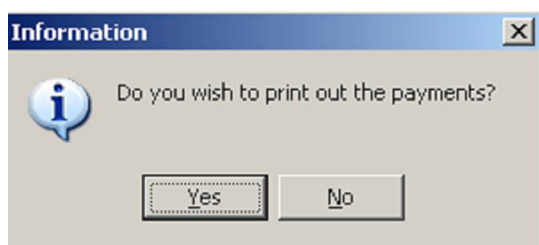


The image shows a software window titled "PayDebtor". It contains several input fields and buttons. The "Payment Date" field is a dropdown menu showing "2008/05/15". The "Account Number" and "Account Name" fields are empty text boxes. Below these, the "Back Office Total", "Fc Total", and "Balance Outstanding" are all displayed as "0". The "Amount Paid" field is an empty text box. The "Pay Type" field is a dropdown menu showing "Cash". At the bottom right, there are two buttons: "Post Payment" with a green checkmark icon and "Cancel" with a red X icon.

Payment Date :	2008/05/15
Account Number :	
Account Name :	
Back Office Total :	0
Fc Total :	0
Balance Outstanding :	0
Amount Paid :	
Pay Type :	Cash

Buttons:  Post Payment,  Cancel

The system will ask if you want to print the payments.



The image shows a small dialog box titled "Information". It contains an information icon (a lowercase 'i' inside a circle) and the text "Do you wish to print out the payments?". At the bottom, there are two buttons: "Yes" and "No".

Information

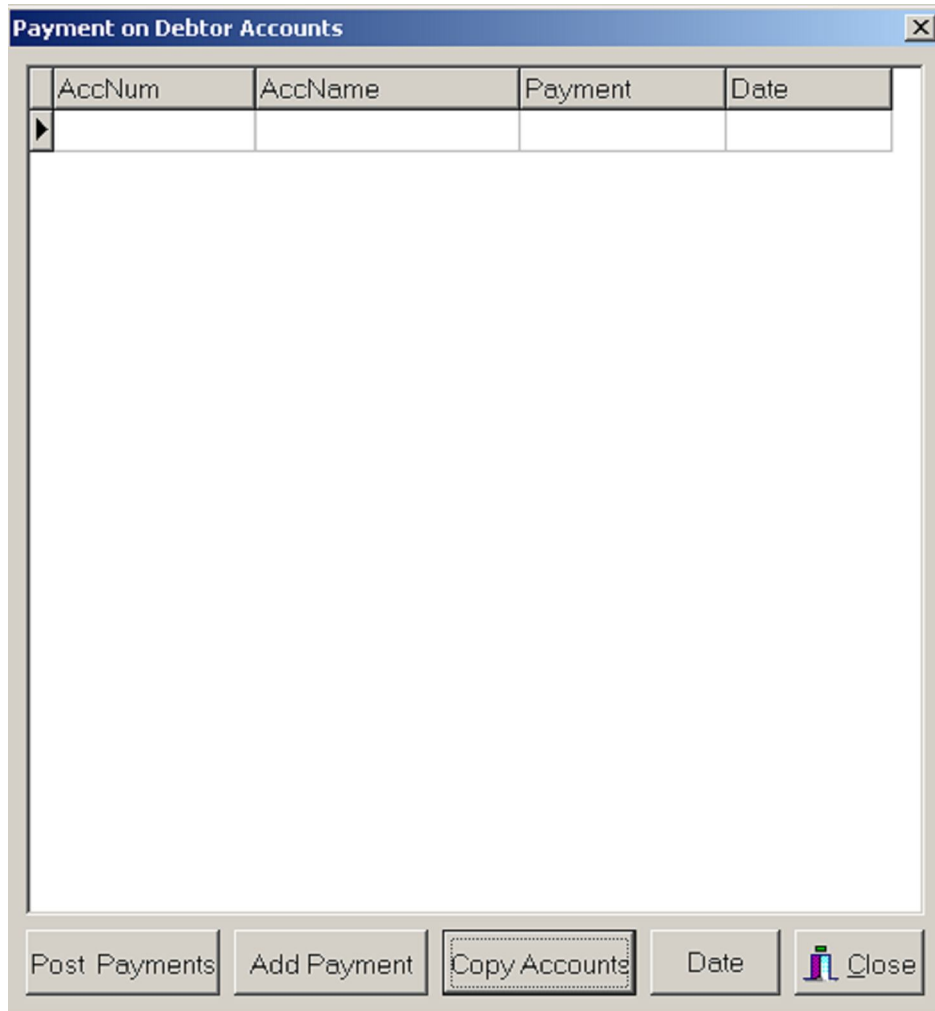
Do you wish to print out the payments?

Buttons: Yes, No


If “yes” then the payments will be automatically printed.

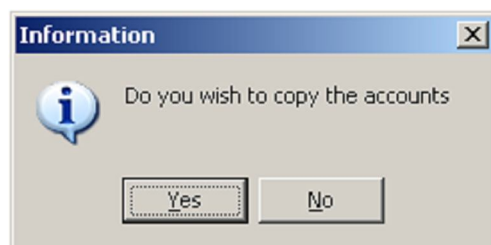
MULTIPLE DEBTOR PAYMENTS


On the bottom of this screen , choose COPY ACCOUNTS




AccNum	AccName	Payment	Date

Post Payments Add Payment **Copy Accounts** Date  Close



Information 

 Do you wish to copy the accounts

Yes **No**

It will come up with a list of account names

Payment on Debtor Accounts [X]

AccNum	AccName	Payment	Date
75	A & K CONSULTI		
78	BEETLE CORNER		
80	APPLIANCE CARE		
81	VAN EEDEN		
82	B JAMES		
83	D & D ENTERPRISES		
85	HOH TECHNICAL		
86	FERROUS BIN CO		
90	RAW ADMIN		
91	RAW INSTALLATION		
101	CMS VTC262 F2		
102	CMS WDM139 F4		
103	CMS TLV454 C12		
107	CMS WFX414 C14		
109	CMS ACP GP C6		
114	CMS VYL934 C9		
121	CMS TBD585 C16		
150	NORBRAKE DISTRIE		

Post Payments Add Payment Copy Accounts Date [Icon] Close

Choose the accounts to be paid – then ADD PAYMENT

The screenshot shows a software window titled "Payment on Debtor Accounts". It contains a table with four columns: "AccNum", "AccName", "Payment", and "Date". The table lists several accounts, with the first one, "75 A & K CONSULTI", highlighted. A smaller dialog box titled "Payment" is overlaid on the main window, prompting the user to "Please input Payment" with a text field and "OK" and "Cancel" buttons. At the bottom of the main window, there are buttons for "Post Payments", "Add Payment", "Copy Accounts", "Date", and a "Close" button with a small icon.

AccNum	AccName	Payment	Date
75	A & K CONSULTI		
78	BEETLE CORNER		
80	APPLIANCE CARE		
81	VAN EEDEN		
82	B JAMES		
83	D & D ENTERPRISES		
85	HORT TECHNICAL		
105	CMS TV IS TOTE		
107	CMS WFX414 C14		
109	CMS ACP GP C6		
114	CMS VYL934 C9		
121	CMS TBD585 C16		
150	NORBRAKE DISTRIE		

Payment

Please input Payment

OK Cancel

Post Payments Add Payment Copy Accounts Date Close

Put in the amount to be paid.

Payment on Debtor Accounts [X]

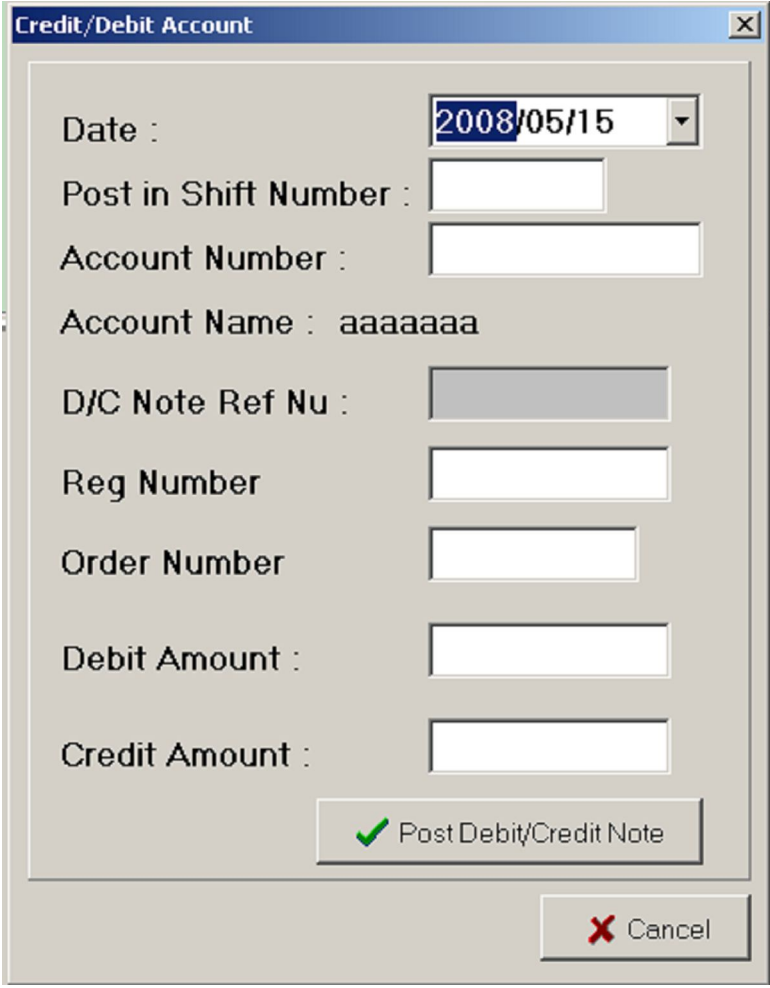
AccNum	AccName	Payment	Date
75	A & K CONSULTI	R 1,234,565.00	2008/05/15
78	BEETLE CORNER		
80	APPLIANCE CARE		
81	VAN EEDEN		
82	B JAMES		
83	D & D ENTERPRISES		
85	HOH TECHNICAL		
86	FERROUS BIN CO		
90	RAW ADMIN		
91	RAW INSTALLATION		
101	CMS VTC262 F2		
102	CMS WDM139 F4		
103	CMS TLV454 C12		
107	CMS WFX414 C14		
109	CMS ACP GP C6		
114	CMS VYL934 C9		
121	CMS TBD585 C16		
150	NORBRAKE DISTRIE		

Then, POST PAYMENT.

Do so with the other accounts to be paid

CREDIT/DEBIT DEBTOR

To do all your credit or debtor notes.



A screenshot of a software dialog box titled "Credit/Debit Account". The dialog box has a blue title bar with a close button (X) in the top right corner. The main area is light gray and contains several input fields and labels. The "Date" field is a date picker showing "2008/05/15". The "Post in Shift Number" field is empty. The "Account Number" field is empty. The "Account Name" field contains the text "aaaaaaa". The "D/C Note Ref Nu" field is empty. The "Reg Number" field is empty. The "Order Number" field is empty. The "Debit Amount" field is empty. The "Credit Amount" field is empty. At the bottom of the dialog box, there are two buttons: "Post Debit/Credit Note" with a green checkmark icon, and "Cancel" with a red X icon.

Credit/Debit Account

Date : 2008/05/15

Post in Shift Number :

Account Number :

Account Name : aaaaaaa

D/C Note Ref Nu :

Reg Number :

Order Number :

Debit Amount :

Credit Amount :

✓ Post Debit/Credit Note

✗ Cancel

Put in all the relevant information and the system will print out the credit/debit note.

Credit/Debit Account

Date : 2008/05/15

Post in Shift Number : 2000

Account Number : 12

Account Name : DE JAGER F J

Information

Do you wish to print out the Credit/Debit Note?

Yes No

Debit Amount :

Credit Amount :

✓ Post Debit/Credit Note

✗ Cancel

FIX VEHICLE DETAIL ON STATEMENT

Here you can put in any corrections on an account and their vehicles, e.g registration numbers, odometer readings., that you want to be printed on the receipts/ statements.

Debtor Transactions

Inv Nu - Reg Nu - Order

Acc Num : 12 Description : 54652 - -

Inv Nu. 54652 Registration : Order Nu.

Running Od Closing / Last Imported Od Reading Period 2

Date	Inv Nu	AccNum	OrderNum	Payment	Receipt	Registration	RunningOd	Shift	Period
2008/05/15	54652	12						2000	2

Close

CREDITORS

Here you can create account for all your suppliers. With their relevant information and create account for them.

AccNum	OpenDate	AccName
1	2007/04/20	Engen-Diesel10056418
2	2007/04/20	Engen-Paraffin
3	2007/04/20	Engen-Lubricants

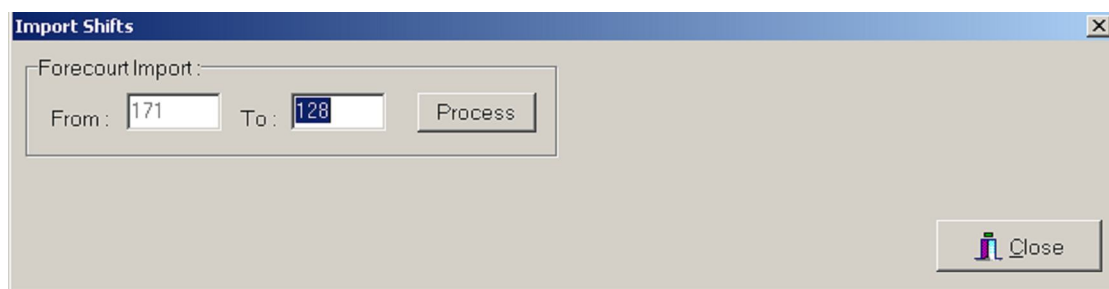
SHIFT CONTROL QUICK LINKS

These are the quick links to some of the important and most used information in the shift control section.



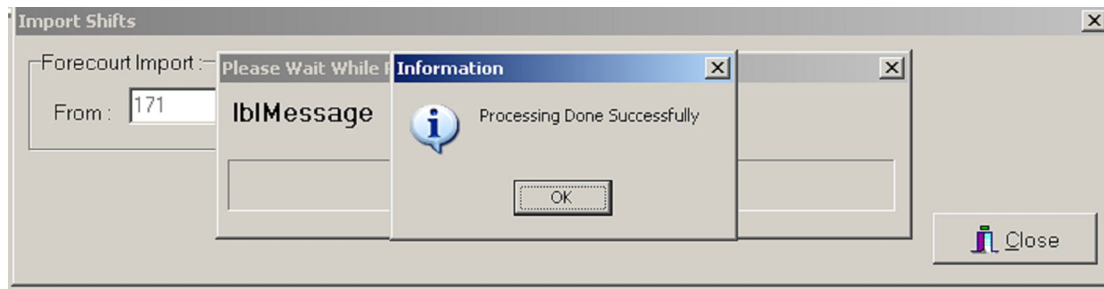
SHIFT INFORMATION

When opening the Shift information tab, the system will run an automatic backup of the data.



Put in the shift numbers that you want to import, please make sure that you put in correct shift numbers!!

Use the Process button and the system will process all the information.



RECON SHIFTS

To do the shift reconciliation and the payment reconciliation

Shif Recon on Shift Nu. : 2000 Cash Drop Included = 1

Unit Name : Create Payment Type Report End Recon

Shift Number :

Cash Breakdown		Notes R0.00		Actual Totals			Pe End Of Shift Totals
Type	Quantity	Type	Quantity	Type	Actual	Short/Over	
.01		10		Cash		0.00	Cash :
.02		20		Card		0.00	Cards :
.05		50		Cheques		0.00	Cheques :
.10		100		Accounts		0.00	Accounts :
.20		200		Sub Total		0.00	Auto Sales :
.50							Sub Total :
1				Plus Payouts		0.00	Plus
2				Sub Total		0.00	Payouts -
5							Sub Total :
				Minus Drops		0.00	Minus
				Total		0.00	Drops -
							Total :

Shift breakdown: Fuel Total : 82054.36
Sundry Total : 7810.67
Total Sales : 89865.03

Recon Type: Close

On the CREATE PAYMENT TYPE REPORT button, the following report will be displayed.

CAMBRIDGE MOTORS

2008/05/16

02:25:17 PM

Shift Recon Report on Shift Number : 2000

Unit Name : Fc

<u>Coins</u>		<u>Notes</u>		<u>Actual Totals</u>		<u>Pc Totals</u>	
Type	Qty	Type	Qty	Type	Total	Type	Total
0		0		Cash	.00	Cash	.00
0		0		Card	.00	Card	.00
0		0		Cheque	.00	Cheque	.00
0		0		Account	.00	Account	.00
0		0		<u>Sub Total</u>	<u>.00</u>	<u>Sub Total</u>	<u>.00</u>
0		0		Plus		Plus	
0		0		Payouts	.00	Payouts	.00
0		0		<u>Sub Total</u>	<u>.00</u>	<u>Sub Total</u>	<u>.00</u>
0		0		Minus		Minus	
0		0		Drops	.00	Drops	.00
0		0		<u>Total</u>	<u>.00</u>	<u>Total</u>	<u>.00</u>
0		0		Short	.00		
0		0		Over	.00		

PRINT FC SHIFT

This shift information – forecourt information- will be printed automatically once you have chosen the shift numbers that you want to print.

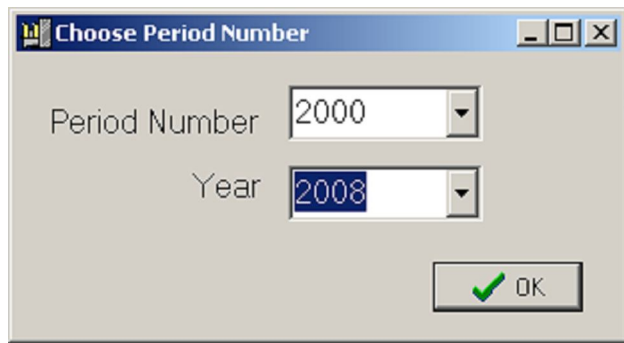
PRINT POS SHIFT

The POS shift information will be printed.

SHIFT IMPORTED REPORT

View shift Import Report

Will give you full detail on the sales per shift imported.



Choose Period Number

Period Number 2000

Year 2008

OK

ERS DEMO

2005-06-24

Shifts Imported

03:48:52

Pos Unit Name : FC									
Shift	Period	Imported Date	Imported Time	Shift Start Time	Shift Start Date	Shift End Time	Shift End Date	Imported	Processed
177	1	2005-05-19	10:52:39 AM	11:16:14 AM	2005-04-25	11:17:10 AM	2005-04-25	True	True
162	1	2005-05-19	10:52:33 AM	10:16:16 AM	2005-04-25	10:16:25 AM	2005-04-25	True	True
163	1	2005-05-19	10:52:33 AM	10:16:29 AM	2005-04-25	10:16:31 AM	2005-04-25	True	True
164	1	2005-05-19	10:52:33 AM	10:16:36 AM	2005-04-25	10:16:38 AM	2005-04-25	True	True
165	1	2005-05-19	10:52:34 AM	10:16:43 AM	2005-04-25	10:16:48 AM	2005-04-25	True	True
166	1	2005-05-19	10:52:34 AM	10:16:53 AM	2005-04-25	10:16:57 AM	2005-04-25	True	True

VIEW DETAILS TRANSACTION PER SHIFT

View Details Transactions per Shift

This report will per shift show all the detail as per transaction, this report can be used to handle any customer quarry about a transaction.

2005-06-24		Stock Sales Listing - 1900							04:29:18 PM	
Invoice	Sale Time	Pump Time	Pump	Attendant	Description	Acc Num	Order Nu	P-Type	Quantity	Total
439312	05:39:33 PM		6	THOMAS	Premium 93			Cash	13.264	R 50.00
439313	05:41:48 PM		6	ZACHARIA	Premium 93			Cash	7.96	R 30.00
439314	05:42:51 PM			DOCTOR	FIVE ROSES TEA			Cash	1	R 6.00
439315	05:43:37 PM		6	LUCKY	Premium 93			Cash	13.264	R 50.00
439316	05:45:17 PM		6	LUCKY	Premium 93			Cash	5.308	R 20.01
439317	05:46:25 PM			DOCTOR	POWERADE MOUNTAIN BL			Cash	1	R 5.50
439317	05:46:28 PM			DOCTOR	STIMOROL MENTHOL			Cash	1	R 3.60
439318	05:45:23 PM		14	THOMAS	Diesel			Card	80.16	R 219.58
439319	05:52:10 PM			DOCTOR	CELL C			Cash	1	R 35.00
439320	05:52:00 PM		8	THOMAS	Sasol			Cash	5.308	R 20.01
439321	05:54:45 PM		5	THOMAS	Unleaded	1803		Debtor	26.528	R 100.01
.....

This report can be used to determine when a shift Started, Stopped, or when it has been imported and in which period a shift has been processes.

Sales Per Shift

Shift Number:

2000

Choose Unit :

Fc

Report Style

es Per PayType

On 'Detail Sales Listing' shifts does not have to be IMPORTED YET.

OK

Cancel